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# 1969 - Board of Trustee Meeting Minutes

Board of Trustees, Central Washington University

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MINUTES

BOARD OF TRUSTEES

CENTRAL WASHINGTON STATE COLLEGE

HYATT HOUSE, SEA-TAC AIRPORT

NOVEMBER 21, 1969

8 P.M.

The regular meeting of the Board of Trustees was called to order by Chairman Herbert Frank in the Flight Lounge of Hyatt House near Sea-Tac airport.

ROLL CALL

Board of Trustees Members Present:

Mr. Herbert Frank, Chairman  
Mr. Joseph Panattoni, Vice Chairman  
Mrs. Hugh Minor  
Dr. Eugene Brain  
Dr. William Hooper

Mr. Tim Wing, President, AS  
Dr. James Nylander, Chairman, Faculty Senate

Central Washington State College Faculty, Staff and Students Present

Dr. James E. Brooks, President  
Dr. Eldon Jacobsen, Acting Vice President  
Dr. John Terrey, Executive Assistant  
Mr. Stanford Bohne, Business Manager  
Mr. U.A. Eberhart, Director of Facilities Planning and Construction  
Dr. John Purcell, Director of Institutional Research  
Dr. William Gaskell, Professor of Education  
Dr. Dale Comstock, Associate Professor of Mathematics  
Dr. Larry Bundy, Assistant Professor of Business Administration  
Mr. Howard Shuman, Director, Office of Information  
Dr. Bernard Martin, Acting Dean of Arts and Sciences  
Mr. George Fadenrecht, Director of Libraries  
Mr. Thomas K. Dalglish, Assistant to the President and Special Assistant Attorney General  
Dr. Richard Neve', Dean of Graduate Studies  
Mrs. Owen Paul, Secretary to the President

Others Present

Mr. Ibsen Nelsen, Ibsen Nelsen and Associates, Architects, Seattle  
Mr. Charles Bergman, " " " " " "

MOTION NO. 3255: Dr. Hooper moved, seconded by Dr. Brain, that the minutes for the meeting of October 15, 1969 be approved. The motion carried.

MOTION NO. 3256: Dr. Brain moved, seconded by Dr. Hooper, that the minutes for the meeting of October 24, 1969 be approved. The motion carried.

#### CHANGES TO AGENDA

Dr. Brooks asked that two items be added to the agenda: (1) New Business A-2.- Final Acceptance of refurbishing of Sue Lombard and Kanola Halls, and (2) B-2.- Appointment of Laura Hendricks at the Center for the Study of Migrant and Indian Education. Mr. Panattoni asked that a New Business Item A-3.- President's Salary be added.

#### REPORTS

##### Budget Reserves

Mr. Bohne presented Report #1 entitled "Request For Release of Reserve Funds Over \$2,500." There was a brief discussion.

MOTION NO. 3257: Mrs. Minor moved, seconded by Dr. Brain, that Request for Release of Reserve Funds be approved as presented by Mr. Bohne. The motion carried.

##### Progress Report on Long Range Planning

Dr. Terrey, Dr. Purcell and Dr. Bundy presented an extensive report regarding a project of applying modern techniques of systems analysis and planning, programming and budgeting systems to long-range planning for the college. The project is expected to take three years with adequate help and staffing. If no outside consultants are used it could take five years. An application has been submitted to the Department of Health, Education and Welfare, Office of Education for funding for the project.

The report was accepted with appreciation from the Board for the efforts involved.

Frances D. Brooks, Lecturer in Education, Salary \$900  
(part-time Fall quarter only)

The motion carried.

NEW BUSINESS

Business Affairs

Instructional Complex-Library Schematic Drawings

MOTION NO. 3258: Mr. Panattoni moved, seconded by Mrs. Minor, that the schematic drawings of the Instructional Complex-Library as presented by Mr. Ibsen Nelsen of Ibsen Nelsen and Associates, Architects, Seattle, be accepted. The motion carried.

Mr. Nelsen was complimented for his presentation which included slides and a model of the project.

Dr. Gaskell indicated the faculty had been adequately involved in planning the proposed project.

Acceptance of Refurbishing of Sue Lombard and Kamola Halls

MOTION NO. 3259: Dr. Hooper moved, seconded by Dr. Brain, that the refurbishing of Sue Lombard and Kamola Halls be accepted as complete and that final payment be made for the project. The motion carried. (This confirmed earlier action taken by the Board following a telephone poll of available members.)

President's Salary

MOTION NO. 3260: Mr. Panattoni moved, seconded by Mrs. Minor, that the salary of the President, Dr. James E. Brooks, be increased \$1,500 per annum effective November 1, 1969. The motion carried unanimously.

Faculty Appointments, 1969-70

MOTION NO. 3261: Mr. Panattoni moved, seconded by Dr. Brain, that the following faculty appointments for 1969-70 be approved.

Barbara H. Benham, Lecturer in Art, Salary \$2,466 (winter quarter only)

Frances D. Sparks, Lecturer in Education, Salary \$900 (part-time fall quarter only)

The motion carried.

Appointments for 1969-70 at the Center for Study of Migrant and Indian Education

MOTION NO. 3262: Dr. Brain moved, seconded by Mrs. Minor, that the following appointments for 1969-70 at the Center for the Study of Migrant and Indian Education be approved.

Althea Adams, Lecturer in Education (Program Associate--Instructional Materials), Salary \$13,200 for 12 months  
Reginald T. Hendricks, Lecturer in Education (Instructional Materials--Production Specialist), Salary \$9,500 for 10 mo.  
Gerald E. Hosman, Lecturer in Education (Program Associate--Student Teaching), Salary, \$12,600 for 12 months  
Willson T. Maynard, Lecturer in Education and Director of the Center for the Study of Migrant and Indian Education, Salary, \$16,170 for 12 months  
Laura Ann Hendricks, Lecturer in Education (Staff Associate for Communication), Salary, \$10,500 for 12 months  
The motion carried.

Dr. Brooks reminded the Board that there was a standing invitation for them to visit the Center for the Study of Migrant and Indian Education at Toppenish.

Faculty Appointment, 1970-71

MOTION NO. 3263: Mr. Panattoni moved, seconded by Mrs. Minor, that the following appointment be approved:

Josie Lee Yost, Assistant Professor of Housing and Related Arts (promotion to Associate Professor automatic upon receipt of doctorate), Salary, \$12,383.  
The motion carried.

Mexico City Program Director

Dr. Jacobsen presented the name of Fernando Ricardo Belain to be appointed Director of the Mexico City Program (through the Office of Continuing Education). Considerable discussion ensued during which board members indicated they felt they did not have adequate information and did not fully understand the program.

MOTION NO. 3264: Dr. Brain moved, seconded by Dr. Hooper, in light of the fact that the appointment of a Director of the Mexico City Program would not be effective until July 1, 1970, that the board table action on the proposed appointment until the next meeting. The motion carried with Mr. Panattoni voting no.

Mr. Frank asked if a written report could be prepared for the board. It was also suggested that perhaps Professor Randall or Mr. Dillard could present additional information.

#### Change in Rank-Taylor

MOTION NO. 3265: Mrs. Minor moved, seconded by Dr. Brain, that Azella Taylor, Assistant Professor of Education be promoted to Associate Professor of Education in accordance with a letter to her dated March 20, 1968. Miss Taylor received the degree of Doctor of Education from the University of Washington on August 20, 1969. There will be no change in salary. The motion carried.

#### Change in Rank - Williams

MOTION NO. 3266: Mr. Panattoni moved, seconded by Mrs. Minor, that the original appointment of Dr. Burton Williams, Associate Professor of History, be amended to "appointment as Professor and Chairman of the Department of History to begin July 1, 1969." There will be no change in salary. It was noted that the recommendation for change in rank was based on a recalculation of Dr. Williams' experience. The motion carried.

#### Department Chairman Reappointments

The board indicated they would like to have an executive session to obtain additional information before action was taken on the above reappointments.

#### Code Amendments

Dr. Nylander presented three amendments to the Faculty Code of Personnel Policy and Procedure which have been approved by the faculty by written ballot on October 21. The first amendment places three full-time students elected by the student body on the Faculty Senate; the second amendment recognizes other equivalences of Doctor's degrees

beyond the NCATE equivalent; the third amendment expands the Committee on Promotions, Tenure, Special Increments and Reappointment to provide for one non-voting member from each department under consideration, and provides for a Personnel Committee in each department unless waived by an annual departmental vote.

MOTION NO. 3267: Mrs. Minor moved, seconded by Dr. Brain, that the Board of Trustees approve the three amendments to the Faculty Code of Personnel Policy and Procedure as outlined in a letter dated October 29, 1969 to Dr. Brooks from Robert C. Mitchell, Secretary of the Faculty Senate. (A copy of the letter is on file in the President's office.) The motion carried.

#### Time and Place of Next Meeting

MOTION NO. 3268: Mr. Panattoni moved, seconded by Mrs. Minor, that the Board of Trustees meet in Ellensburg on December 12, and further that a communication be sent to the Residence Hall Senate asking them if they could meet with the board in January. The motion carried.

#### RECESS

MOTION NO. 3270: Mr. Panattoni moved, seconded by Dr. Brain, that the meeting be adjourned. The motion passed.

The meeting was recessed at 11:40 p.m. to allow the board to go into an executive session.

The board reconvened at 1:45 a.m.

#### Department Chairmen Reappointments

MOTION NO. 3269: Mr. Panattoni moved, seconded by Mrs. Minor, that the board approve the reappointment of Department Chairmen as recommended by the administration. The motion passed with Dr. Hooper voting no.

Two-year term, July 1, 1970 to June 30, 1972.

Department of Physical Education: Mr. A.H. Poffenroth

MINUTES  
BOARD OF TRUSTEES  
CENTRAL WASHINGTON STATE COLLEGE  
ROOM 12-7-100 HALL  
BELLINGHAM, WASHINGTON  
DECEMBER 12, 1973

Four-year term, July 1, 1970 through June 30, 1974.

Department of Biological Sciences: Dr. Philip  
Dumas

Department of Business Education and Admin-

istrative Management: Dr. Eugene J. Kosy

Department of Chemistry: Dr. Helmi Habib

Department of Education: Dr. Conrad H. Potter

Department of Geography: Dr. Martin R. Kaatz

Department of Music: Dr. Wayne S. Hertz

Department of Philosophy: Dr. Chester Z. Keller

Department of Physics: Dr. Wilbur V. Johnson

Department of Sociology: Dr. Virgil J. Olson

Department of Speech

and Drama: Dr. Jon M. Ericson

Department of Technology  
and Industrial Educa-

tion: Dr. Ronald M. Frye

Dr. Tim Wing, Vice President  
Dr. James Wyland, Chairman, Faculty Senate

ADJOURNMENT

MOTION NO. 3270: Mr. Panattoni moved, seconded by Dr. Brain,  
that the meeting be adjourned. The motion passed.

Dr. V. E. Witherspoon, Dean of Student Services

Dr. John Green, Dean of Education

Dr. Bernard Martin, Dean of Arts and Sciences

Dr. E. Al. Mackert, Director of Facilities Planning and Construction

Dr. Robert Bowser, Director of Staff Personnel

Dr. Neil Barnhart, Assistant to the Director of Staff Personnel

Dr. Vern Lahey, Budget Officer

Dr. Thomas E. Daiglish, Assistant to the President and Special  
Assistant Attorney General

Dr. Paul Bechtel, Director of Physical Plant

Dr. Emily Hyatt, Data Processing

Dr. David Dillard, Director, Continuing Education

Dr. J. A. Riffey, Assistant Business Manager

Dr. Howard Shuman, Director, Office of Information

Dr. Lloyd Buckles, Comptroller

Dr. D. H. Tourt, Assistant to the Director of Office of Continuing  
Education

Dr. Jim Sadina, Student and Reporter for the Whelan Herald

Mrs. Joan Paul, Secretary to the President

Guests Present

Mr. Richard Douglas, Douglas, Williams and Phipps, Architects, Yakima

Mr. Robert Williams